

## BASIC WORKPLACE SAFETY CERTIFICATE

The **Basic Workplace Safety Certificate** is awarded by the Minnesota Safety Council and Minnesota OSHA for completing three courses covering the basics of administering an effective workplace safety and health program.

Take one or all three of the courses at the 2017 Minnesota Safety & Health Conference — you have up to two years to complete the series! Register on [pages 5 and 6](#).

### TUESDAY, MAY 16

**Introduction to Occupational Safety [1]**  
9:30 AM–4:00 PM

**INSTRUCTOR:**  
**Jan Fedora,**  
*Workplace Safety Consultant, Minnesota Safety Council, St. Paul, MN*



If you're new to safety and health — whether you're a manager, supervisor or member of the safety committee — this all-day course is for you!

**Includes:**

- What is Safety?
- Intro to OSHA
- Managing the Safety Effort
- Safety Committees
- Communication
- Training
- Inspections
- Ergonomics
- Accident/Incident Investigation
- Recordkeeping
- ▶ **Limited to 90 people, pre-registration required.**

### WEDNESDAY, MAY 17

**Introduction to Occupational Health [1]**  
9:30 AM–4:00 PM

**INSTRUCTORS:**  
**Deborah Green, CIH, CHMM;** **Kevin Cairns, CIH, ATC Group Services LLC, Minneapolis, MN**



This introductory class provides an overview of occupational health and occupational hygiene principles and best practices.

**Includes:**

- Key MNOSHA Health Standards, PELs, TLVs, GHS, and beyond!
- Understanding noise and hearing conservation
- Managing respiratory protection and PPE programs
- Medical services, BBPs and emergency equipment
- Tips and resources for effective programs
- ▶ **Limited to 90 people, pre-registration required.**

### THURSDAY, MAY 18

**Introduction to Loss Control [1]**  
9:30 AM–4:00 PM

**INSTRUCTOR:**  
**Jan Fedora,**  
*Workplace Safety Consultant, Minnesota Safety Council, St. Paul, MN*



Learn the basics of administering an effective loss control program.

**Includes:**

- Loss Control Process
- Inspections
- Accident Investigations
- Material Handling
- Fire Safety
- Machine Guarding Concepts
- Electrical Safety
- Lockout/Tagout
- ▶ **Limited to 90 people, pre-registration required.**